

## **Thursday 14<sup>th</sup> March 2024 Woodland Village Hall. 7.30pm**

### **AGENDA**

**1. APOLOGIES**

**2. DECLARATION OF INTEREST**

(Members are asked to consider whether they might have a personal or a pecuniary interest in any matter included on the agenda)

**3. MINUTES**

To confirm & sign minutes of the previous meetings

**4. MATTERS ARISING**

**5. PUBLIC PARTICIPATION PERIOD**

Members of the public should contact the Clerk if they have any matters to be raised within the public participation period.

No requests for public participation have been received from members of the public by the Chair or Clerk.

**6. FINANCE & ACCOUNTS:**

Latest Bank Balance

Income & Expenditure since last meeting

Budget review and precept request

**7. POLICIES**

**a. Data retention Policy (Draft)**

**b. Freedom of information Policy (Draft)**

**c. Publications scheme (Draft)**

**d. Scheme of delegation to the Parish Clerk (Draft)**

**e. Model Councilor Officer protocol**

**8. CEMETARY**

**a. CEMETARY CHAPEL**

Reports attached

**9. PLAYGROUND**

**10. PLANNING**

No New Planning applications have been received

**11. IT & CORRESPONDENCE**

Request to purchase a printer

**12.**

**OTHER BUSINESS**

No other business has been declared

**13. DATE OF NEXT MEETING**

(Proposed Thursday 09<sup>th</sup> May 2024)

**Minutes for all Parish Council meetings are available to view by the public on the Council website [woodlandparishcouncil.gov.uk](http://woodlandparishcouncil.gov.uk) or contact the clerk. The minutes will normally available 4 weeks after the date of the meeting.**

Please note that all Parish Council meetings will be audio recorded for the purposes of accurately producing the minutes. The recording will be retained by the clerk until the Minutes of the meeting have been agreed and signed. The recording will be deleted following the meeting unless retention is requested by a lawful authority.

Signed *Simon Land*

Date 9/3/2024